

Particular Criteria Governing Designated Testing Laboratories for Information Technology Equipment

[Chronicle of Promulgation and Amendments]

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1. In order to recognize and manage designated testing laboratories that conduct Information Technology Equipment tests, these Criteria are established to ensure the competence of designated testing laboratories.
2. These Criteria apply to designated testing laboratories that conduct safety tests of information technology equipment subject to inspection.
3. The assessment of designated testing laboratories shall be performed in accordance with the requirements of CNS 17025 or ISO/IEC 17025. Where these Criteria set out special requirements, the assessment shall also be performed in accordance with these Criteria.
4. A designated testing laboratory shall designate a senior technical staff or personnel responsible for ensuring technical effectiveness or higher to act as the report signatory.
The report signatory shall have the right and responsibility for supervision of the test reports that he approves and other related operations.
5. A designated testing laboratory shall have appropriate protection facilities to ensure the safety of the testing personnel.
6. Test records shall be retained for at least 8 years.
The original test records shall be recorded in a manner that the content is not easy to be altered. Any changes or modifications made to the test records shall be conformed through an appropriate procedure.
7. A test report shall completely reflect the requirements of the inspection standards or

technical criteria against which the test is performed. The contents of the test report and its attachments shall further include the following items:

- (1) Names and numbers that identify the testing equipment used in the tests;
- (2) Circuit diagrams, wiring diagrams or copper track diagrams of the printed circuit board;
- (3) List of specifications of critical components or material;
- (4) Color photographs (4"×6" or larger) of product appearance and important internal construction or components;
- (5) User instructions in Chinese; and
- (6) Other documents that are required for the tests.